



NATIONAL LEAGUE OF JUNIOR COTILLIONS™

ASSISTANT PROGRAM

We are currently accepting applications from current Cotillion students to take part in the NLJC Cotillion Assistant Program. To be eligible to enter the training program, you must have:

- ✓ Successfully completed two years of Cotillion programs, (exceptions are sometimes made for outstanding students who have come into the program late.)
- ✓ Better than average dancing and social skills.
- ✓ A pleasant and outgoing personality.
- ✓ The approval of your parents.

Assistants will be asked to commit to a 'series' of classes. For example, if you apply to help with the series of classes taking place from 1:30-3:00 and from 3:30-5:00 for a specific group, you **MUST** commit to **ALL** of the classes for that specific group. Since consistency is extremely important to the success of the program, we ask that you take your commitment seriously and participate in each and every class; don't show up 'at random.'

All of the Oklahoma City classes will be take place on Sunday afternoons. Assistants are needed from 1:00-5:15, as the classes take place from 1:30-3:00 and from 3:30-5:00.

The Edmond classes will take place on Monday and Tuesday evenings. On Monday evenings, Assistants are needed from 5:00-9:15, as the classes take place from 5:30-7:00 and from 7:30-9:00. On Tuesday evenings, Assistants are needed from 5:00-7:15, as the class will take place from 5:30-7:00.

What does a Cotillion Assistant **DO**?

- ✓ He or she sets an example of correct behavior as he/she graciously interacts with the Cotillion members.
- ✓ He or she takes care of the details which are a part of every session - helping to set up equipment, checking the room set-up, sound, air conditioning, checking in students, helping to arrange the refreshment table and so on, as needed.
- ✓ He or she assists with the music, demonstrates dance movements, monitors students' arrival and departure, coaches and assists with decorations.

What does a Cotillion Assistant **GET**?

- ✓ Leadership training
- ✓ An opportunity to develop his or her own personality and poise through working with other assistants and Cotillion members
- ✓ Valuable job experience
- ✓ The ability to add this as part of his or her activities and community services on college, scholarship, academic and camp applications
- ✓ The choice of \$20 per class (for successful participation and completion of Assistant duties) or community volunteer credit

Applicants should understand:

- ✓ You will be expected to attend **ALL** sessions to which you have committed.
- ✓ If you enter the training program, you are expected to conduct yourself at all times, wherever you are (including social media), in keeping with the National League of Junior Cotillion standards.
- ✓ If you become an assistant, you must wear approved attire to all NLJC functions (including proper footwear).

Study this information. Discuss it with your parents and call us at 721-1467 if you have any questions.

Please consider your application carefully. Take all activities that you are currently involved in into consideration. We depend heavily on our assistants, and it is vital that only those with a sincere dedication and commitment apply.

If you are interested in becoming a Junior Cotillion Assistant, please submit your online application no later than August 15.

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| Waterford Marriott Penn and 63 rd Ballroom | Nigh University Center University of Central Oklahoma, Edmond 2 nd Street and Garland Godfrey, 3rd Fl., Ballroom | Gaillardia Country Club 5300 Gaillardia Boulevard Ballroom |
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